City of Woodcreek City Council Meeting
December 13, 2017; 6:30 p.m.
41 Champions Circle
Woodcreek, Texas

Minutes

1. **Call to Order:** Mayor Scheel called the meeting to order at 6:30 p.m.

2. **Invocation**

3. **Pledge of Allegiance**
   A.) To the Flag of the United States of America
   B.) To the Great State of Texas

4. **Roll Call. Present:** Mayor William P. Scheel, Councilmember Nancye Britner, Councilmember Jerry Moore, Councilmember Judy Brizendine, Councilmember Aurora LeBrun, Councilmember Ray Don Tilley, City Manager Brenton B. Lewis, City Attorney Roger Gordon, Director of Public Works Frank Wood, Assistant Administrator Linda Land, City Clerk Barbara Grant. **Absent:** None

5. **Public Comments:** Thelma Pickett said she would like Council to consider a one-year variance or a zoning change to allow rental of their guest house; she expressed disappointment to learn that their contractor sent a letter to the City regarding a contract dispute. Terry Eldridge said she hoped the City would allow residents to have Fire Pits.

6. **Citizen Communications:**
   A. Lon Shell introduced himself as the newly appointed Hays County Precinct 3 Commissioner. He said he can be reached at his cell phone number 512-644-0848.
   B. Presentation on Brookmeadow Villas was cancelled.

7. **Report Items:**
   A. Director of Public Works Wood presented his Monthly Report.
   B. City Manager Lewis reported year-to-date revenues of $120,063.00 and $78,428.00 in expenditures.
   C. City Manager Lewis presented the Monthly Public Report.

8. **Consent Agenda:**
   A. **Approval of the minutes of the Regular Woodcreek City Council meeting of November 19, 2017.**
   B. **Approval of Treasurer’s Report for November, 2017.**

   Councilmember Britner moved to accept the Consent Agenda in its entirety. The motion was seconded by Councilmember Moore, which passed with a vote of 5-0-0.

9. **Regular Agenda**
   A. **Election of Mayor Pro Tem.** Councilmember Moore moved to elect Councilmember Nancye Britner as Mayor Pro Tem. The motion was seconded by Councilmember
Tilley, which passed with a vote of 5-0-0.

B. Appointments. Councilmember Moore moved to ratify Mayor Scheel’s appoints as follows: City Attorney Roger Gordon, Director of Public Works Frank Wood, City Engineer Rick Coneway, Municipal Court Judge Frank B. Walker, Municipal Court Clerk Barbara J. Grant, and Planning and Zoning Commissioners Anne Greene, Joe Kotarba, Steve Evans and John Lewis; Alternate Commissioners Larry Alford and Bill Kammerer. The motion was seconded by Councilmember Brizendine, which passed with a vote of 5-0-0.

C. Discussion and Take Appropriate Action on the Concept Plan and the Site Development Plan for Camp Young Judaea. After discussion, Councilmember Moore moved to accept the Camp Young Judaea site development plan. The motion was seconded by Councilmember Brizendine, which passed with a vote of 5-0-0.

D. Consider Change Order Number 1 for the City of Woodcreek Brookhollow Road Improvements Project Number JJC NO. 14950-0003-00. After discussion, Councilmember Moore moved to approve Change Order Number 1 for the City of Woodcreek Brookhollow Road Improvements Project Number JJC NO. 14950-0003-00. The motion was seconded by Councilmember LeBrun, which passed with a vote of 5-0-0.

E. Discussion and Take Appropriate Action to Assign Council Committees for 2018. Mayor Scheel made the following Council Committee Assignments for 2018: City Hall Procedures and Management; Mayor Pro Tem Britner and Councilmember Tilley; Planning: Councilmember Tilley and Councilmember Brizendine; Public Safety: City Manager Lewis, Mayor Pro Tem Britner and Councilmember Moore; Development: Councilmember Moore and Councilmember LeBrun; Infrastructure: Councilmember Brizendine and Councilmember LeBrun; Open Spaces: Councilmember Tilley and Councilmember Brizendine; Executive/Administrative: Mayor Scheel and City Manager Lewis.

F. Discussion and Take Appropriate Action to Appoint General Assembly Representative to the Capital Area Council of Governments. After discussion, Councilmember Moore moved to appoint Mayor Scheel as the General Assembly Representative to the Capital Area Council of Governments. The motion was seconded by Councilmember Brizendine, which passed with a vote of 5-0-0.

G. Consider and Take Appropriate Action on an Ordinance Establishing a New Regulation for the City of Woodcreek Code of Ordinances Regulating the Use of Motorized Carts. After discussion, Councilmember Britner moved to adopt an ordinance establishing a New Regulation for the City of Woodcreek Code of Ordinances Regulating the Use of Motorized Carts to be effective after publication. The motion was seconded by Councilmember LeBrun, which passed with a vote of 5-0-0.

H. Discussion and Possible Action to Amend the Current Regulation as They Relate to Fire Pits and Open Burning Regulations. After discussion, no action was taken.

I. Discussion and Possible Action on the Current Overnight Parking Regulations. After discussion, Councilmember LeBrun moved to direct the City Attorney to amend the Zoning Ordinance of the City of Woodcreek Code of Ordinances to remove section (C)and (E) of Section 156.09 Parking of the Zoning Ordinance. The motion was seconded by Councilmember Moore, which passed with a vote of 5-0-0.

J. Discussion and Possible Action to Enter into a Memorandum of Agreement Between the City of Woodcreek and Texas State University Regarding
Implementation of the Cypress Creek Watershed Protection Project. After discussion, Councilmember LeBrun moved to table this item and requested that it be resubmitted with an analysis of the impact to the City as to cost benefits. The motion was seconded by Councilmember Moore, which passed with a vote of 5-0-0.

K. Discussion and Possible Action to Approve City Hall Calendar for 2018. After discussion, Councilmember Brizendine moved to approve the City Hall Calendar for 2018. The motion was seconded by Councilmember Moore, which passed with a vote of 5-0-0.

L. Discussion and Possible Action to Authorize Staff to Request Bids for Landscaping and Maintenance. After discussion, Councilmember Brizendine moved to authorize staff to contract for Landscaping and Maintenance. The motion was seconded by Councilmember Britner, which passed with a vote of 5-0-0.

M. Discussion and Possible Action to Change the January 2018 Council Meeting from January 10, 2018 to January 17, 2018. After discussion, Councilmember Brizendine moved to change the January Council Meeting from January 10, 2018 to January 17, 2018. The motion was seconded by Councilmember Moore, which passed with a vote of 5-0-0.

Adjourn: There being no further business, Mayor Scheel adjourned the meeting at 8:04 p.m.

[Signature]
William P. Scheel, Mayor

[Signature]
Brenton B. Lewis, City Manager