

## Residential Remodel Permit Application

(Alterations to electrical, plumbing, HVAC with non-structural changes, or addition of Solar Panels)

Work begun without permit(s) shall be double the normal permit fee amount.  
(see Woodcreek Master Rate and Fee Schedule).

Applications cannot be considered without all the required information.

### **OWNER INFO:**

Name of Owner: \_\_\_\_\_ Telephone # \_\_\_\_\_

Email address: \_\_\_\_\_

Site Address: \_\_\_\_\_

Legal Description: Section: \_\_\_\_\_ Lot: \_\_\_\_\_ Zoning District: \_\_\_\_\_

Mailing address of property owner: \_\_\_\_\_

### **BUILDER INFO:**

Name of Builder: \_\_\_\_\_

Builder Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_ Cell: \_\_\_\_\_

### **SUBCONTRACTOR INFO:**

Electrical \_\_\_\_\_ License: \_\_\_\_\_ Phone: \_\_\_\_\_

Plumbing \_\_\_\_\_ License: \_\_\_\_\_ Phone: \_\_\_\_\_

HVAC \_\_\_\_\_ License: \_\_\_\_\_ Phone: \_\_\_\_\_

### **PROJECT DESCRIPTION:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### **Required Information:**

\_\_\_\_\_ Altering Electrical System

\_\_\_\_\_ Altering Plumbing Installation

\_\_\_\_\_ Altering HVAC System

\_\_\_\_\_ Adding Solar Panel System

\_\_\_\_\_ Layout of each floor with changes and rooms labeled

\_\_\_\_\_ Electrical Plans

\_\_\_\_\_ HVAC Plans

\_\_\_\_\_ Specifications (materials)

\_\_\_\_\_ Application fee (\$150.00 + Inspection/Plan Review fees) \*

- ❖ Application fee does not include any required third-party plan review and/or inspection fees. Review/inspection process may take up to 30 working days. Permit will not be issued until all fees are paid. Any changes in these plans after approval must be resubmitted for approval.
- ❖ Applicant will schedule inspections via email at [Inspections@woodcreektx.gov](mailto:Inspections@woodcreektx.gov)

\_\_\_\_\_ (Initials)



The purpose of the building permit is to ensure compliance with the City's Zoning, Building, Water Quality and Flood Control provisions of its Code of Ordinances. If you have any questions concerning these ordinances, please contact the City of Woodcreek at (512) 847 – 9390.

Property owners agree to notify Texas 811 at least 48 hours (2 working days) before beginning any excavation work.

\_\_\_\_\_ (Initials)

All construction, landscaping, and construction-related activities are limited to Monday through Saturday from 7:00 a.m. to 6:00 p.m. Construction work on Sundays and City holidays is not allowed without prior approval from the City. Upon written application, submitted at least seventy-two (72) hours prior to the start of the proposed exempted construction, landscaping or construction-related activities, the City Administrator may issue a temporary waiver of these regulations for a period of up to seventy-two (72) hours to allow for time sensitive construction, landscaping, or construction-related activities. (§ 151.10))

\_\_\_\_\_ (Initials)

The City's Water Quality Protection Ordinance provides a maximum limitation of 30% impervious cover (§ 50.37).

\_\_\_\_\_ (Initials)

All construction shall begin within 30 days of the permit. Residential Alterations must be completed within **180 days** of the issuance of the permit. (§151.10 (E))

\_\_\_\_\_ (Initials)

Inspections to be conducted by ATS Engineers, Inspectors & Surveyors or Austin, Tx. All inspections must be conducted, passed, and paid for before the Certificate of Occupancy is issued.

\_\_\_\_\_ (Initials)

Deed Restrictions/Restrictive Covenants Acknowledgment: By the signature of the applicant below, the applicant acknowledges that the City of Woodcreek is not responsible for the enforcement, investigation, or analysis of existing deed restrictions or restrictive covenants that may impose more restrictive land use regulations upon the property. Questions about existing deed restrictions should be directed to the Hays County Clerk's Office – Records Division.

\_\_\_\_\_  
Signature of Property Owner

**FOR CITY USE ONLY:**

Date application received: \_\_\_\_\_ Date Application Fee Received \_\_\_\_\_

Plan Review Approval Date: \_\_\_\_\_ Date Inspection fees paid: \_\_\_\_\_

Approved by: \_\_\_\_\_ Date of Approval: \_\_\_\_\_

Date permit issued: \_\_\_\_\_ Permit # \_\_\_\_\_