



City of Woodcreek Site Development Plan Application

No application will be considered complete without all required information and fee payment.

Application Date: _____
Property Owner's Name: _____
Phone: _____ Email: _____
Mailing Address: _____
Address of Subject Property:
Section(s) _____ Lot(s) _____ Street Address: _____
Description of Development: _____ Single-Family Residences _____ Duplexes
_____ Townhouse/Condo _____ Multi-Family _____ Commercial _____ Recreational

These requirements are in addition to requirements of Concept Plan. Any revisions made since submission of Concept Plan must be resubmitted with Site Development Plan. The Site Development Plan shall be prepared at a scale no smaller than one inch equals one hundred feet (1" = 100') on 24"x36" sheets, clearly showing detail requested, in accordance with **Chapter 154 of the Woodcreek Code of Ordinances**. The Site Development Plan shall include, but not be limited to:

- _____ Title block with information as described in § 154.102 (B)(1).
- _____ Map showing location of proposed development within the city or its ETJ.
- _____ Boundary survey limits of the tract as described in § 154.102 (B)(3).
- _____ Names of adjacent landowners as described in § 154.102 (B)(4).
- _____ Geographic information as described in § 154.102 (B)(5).
- _____ Proposed strategies for tree preservation.
- _____ Street and driveway plan as described in § 154.102 (B)(7).
- _____ Locations of buildings, screening, walkways and parking areas as described in § 154.102 (B)(8).
- _____ Landscape plan as described in § 154.102 (B)(9).
- _____ Building façade (elevation) plans.
- _____ Cover sheet with signature blocks for design engineer, architect, City Manager/Administrator, City Engineer, Development Coordinator, and Mayor. The cover sheet should also list the utilities that will service the project.
- _____ Professional seal

Property Owner Signature _____

Applicant Title _____

STATE OF TEXAS §

COUNTY OF HAYS §

The foregoing instrument was acknowledged before me on the

_____ day of _____ by _____.

NOTARY PUBLIC, STATE OF TEXAS

MY COMMISSION EXPIRES: _____

Applicant will provide the following documentation to the city:

According to § 154.043, applicants must provide written notification to the public in the form of a letter approved by the city. Notice must be distributed no more than 7 days after a completed application has been submitted to the city. This notice shall be distributed as follows:

_____ Delivery to all property owners within 300 feet of the periphery of the land subject to site development permit application. Date _____

_____ Erection of weather resistant signs on the property within 10 feet of all streets. Signs shall be provided by City Hall. Date _____

_____ Notice must be published in the city's official newspaper no more than 7 days after a completed application has been submitted to the city. Date _____

For City use only:

Official Submission Date (Completed application with all required elements and fees):

Date City's engineering costs paid by developer _____

City Manager Action Date & Signature _____

Approval _____ Disapproval _____ Referral _____

Planning & Zoning Commission Recommendation: _____ Date _____

City Council Action Date _____

Approval _____ Disapproval _____

Reason(s) for disapproval:

The approved site development plan is valid for 2 years from the date of approval by Council.