

## **TREES AND PARKS BOARD MEETING (CITY HALL)**

**August 20<sup>th</sup>, 2025**

**WOODCREEK, TX**

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### **CALL TO ORDER**

Jacob McElroy called the meeting to Order at 4:34PM

### **ROLL CALL AND ESTABLISH QUORUM**

#### PRESENT

Chairperson Jacob McElroy

Vice Chairperson Bill Drumwright

Secretary Shannon Suberbielle-Claussen

Member Judy Newton

Member Linda Swedberg

### **PROCLAMATIONS AND PRESENTATIONS**

Presentation To Trees and Parks Board By Tatum Davis On Girl Scouts Monarch Waystation in August Park.

### **PUBLIC COMMENTS**

No Public Comments were offered.

### **CONSENT AGENDA**

1. Approve Trees and Parks Board Meeting Minutes from July 16, 2025.  
A motion was made by Vice Chair Bill Drumwright to approve the Tree and Parks Board Meeting Minutes from July 16, 2025. Motion was seconded by Member Linda Swedberg. Motion passed by show of hands 5-0-0.

### **REPORT FROM COUNCIL LIAISON**

## **REGULAR AGENDA**

**1. Discuss and Take Possible Action Regarding the November 9<sup>th</sup> Tree Giveaway.**

Motion was made by Member Linda Swedberg to proceed with a November 9<sup>th</sup> Tree Giveaway from 3PM to 5PM at Triangle Park and Partner with AQUA Texas for Event. AQUA Texas to sponsor and provide refreshments. Special Speaker to provide Education on topic that supports the Tree Giveaway. Motion was seconded by Member Judy Newton.

Motion passed with show of hands 5-0-0.

**2. Discuss and Take Possible Action To Coordinate A Lunch and Learn with AQUA Texas for Educational Purposes.**

Item 2 discussed in Item 1 with motion to move forward with partnership with AQUA Texas. Event will have an educational component for the public.

**3. Discuss Trees and Parks Board Budget Line Items For Fiscal Year 2025-2026.**

Motion was made by Member Linda Swedberg to submit a budget to council for the Trees and Parks Board to cover line items:

1. Tree Giveaway - \$1,000
2. Arbor Day - \$1,000
3. Maintenance of Parks - \$6,000
4. Two Parks Day Events - \$500 x 2
5. Park Improvements - \$1,000

Motion was seconded by Chairperson Jacob McElroy. Motion passed with show of hands 5-0-0.

**4. Discuss Possible Tree Planting Areas on City Property .**

Motion was made by Chairperson Jacob McElroy to ask Council for \$2,000 out of the \$5,000 budget for tree planting at Brookmeadow and Shady Grove. Member Linda Swedberg seconded the motion. Motion passed with show of hands 5-0-0.

**5. Discuss And Take Possible Action Regarding The Woodcreek Community Garden.**

Motion was made by Secretary Shannon Suberbielle-Claussen that Trees and Parks Board will take over the management of Woodcreek's Community Garden and will contact original organizer of garden for details. Chairperson Jacob McElroy seconded the motion. Motion passed with show of hand 5-0-0.

**6. Discuss and Take Possible Action To Decide Which Member Will be Responsible For Watering At The Parks, To Be Initiated Immediately.**

Discussion, no motion was made, to email City Manager Jim for immediate watering at the parks. Agenda Item 3 has proposed budget line item for regular, ongoing maintenance of parks, including watering.

**7. Discussion And Possible Action To Encourage City Council To Consider Water Control And Saving Measures Proposed By Jonah Stonesifer And/Or Other For Augusta Park.**

Agenda Item 3 has proposed budget line item for regular, ongoing maintenance of parks including watering.

**8. Follow-Up on Information And Action To Complete Reviewing And Any Revisions Of The Master Plan.**

Parks Master Plan will be reviewed and notes taken of items needing revision or updates within a planned workshop in the September Trees and Parks Board meeting.

**CONSIDERATIONS FOR AGENDA ITEMS FOR NEXT REGULAR MEETING**

1. Workshop for Parks Master Plan - discuss possible new park acquisition
2. Park Day Planting around Gazebo - Council member Debra Hines has approved plans.
3. Discussion and Possible action on details of a dog park.
4. Discussion and possible action on moving forward with tree planting of Brookmeadow and Shady Grove
5. Request Council's approval of hiring a landscape company focusing on native plants in our parks, not to exceed \$6,000 from the Trees & Parks Board 2025-26 budget, and request staff to request bids for the services.
6. Council asked both Trees and Parks and the Mayor's Arts Subcommittee to discuss and bring back any ideas. The Arts group has some thoughts that I'll share, and maybe I can bring recommendations from both groups to the Council in our first October meeting.

**ANNOUNCEMENTS**

**ADJOURN**

**Adjourned at 7:01PM**

**BY:** \_\_\_\_\_

Shannon Suberbielle-Claussen, Secretary  
Chairperson

**ATTEST:**

Jacob McElroy,