

**CITY OF
WOODCREEK, TEXAS**

RESOLUTION #26-01-14-04

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODCREEK, TEXAS
ADOPTING RULES OF PROCEDURE FOR THE CONDUCT OF ITS MEETINGS; AND
REPEALING ALL OTHER RESOLUTIONS OR PARTS OF RESOLUTIONS
INCONSISTENT OR IN CONFLICT HEREWITH.**

WHEREAS the City of Woodcreek City Council (City Council) wishes to formally
adopt training manual for elected and appointed members of the
governing body and its advisory bodies; and

WHEREAS provide clear, transparent, and comprehensive rules of procedure,
which are vital to the efficient administration of City matters

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
WOODCREEK, TEXAS:**

SECTION 1: Shall adopt The City of Woodcreek Procedural Training Manual to serve as a guide for
best practice for conducting city business for all governing body members, elected and appointed, and
all advisory body appointees.

SECTION 2. It is hereby officially found and determined that the meeting at which this
Resolution was considered was open to the public as required by the Open Meetings Act,
Chapter 551 of the Texas Government Code.

SECTION 3. City of Woodcreek resolutions or parts of resolutions inconsistent or in conflict
herein, are to the extent of such inconsistency or conflict, hereby repealed.

SECTION 4. This Resolution shall be effective immediately upon its passage.

Passed and approved, this, ____th day of January 2026 on a roll call vote of the City Council of
Woodcreek, Texas.

Attest:

Kari Lebkeucher, City Secretary.

Jim Burton, City Administrator

Debra Hines, Mayor

