



REGULAR TREES & PARKS BOARD MEETING
August 20, 2025; 4:30 PM
WOODCREEK CITY HALL - 41 CHAMPIONS CIRCLE

MEETING NOTICE

The public is invited and welcome to attend all meetings of the City of Woodcreek Trees & Parks Board. If you would like to stream this Trees & Parks Board meeting live, please request the link by 12:00pm the day before the scheduled meeting [by emailing woodcreek@woodcreektx.gov](mailto:woodcreek@woodcreektx.gov). A video recording of the meeting will be made available to the public on [the city's website: https://www.woodcreektx.gov](https://www.woodcreektx.gov), usually within 48 hours.

MEETING AGENDA

CALL TO ORDER

ROLL CALL And ESTABLISH QUORUM

PROCLAMATIONS AND PRESENTATIONS

1. Presentation To Trees And Parks Board By Tatum Davis On Girl Scouts Monarch Waystation In Augusta Park.

Documents:

[Monarch Way-station Care and Cultivation Instructions by Tatum Davis \(1\).pdf](#)

PUBLIC COMMENTS

This provides an opportunity for the citizens to comment on agenda and non-agenda items in advance of the regular business of the Trees and Parks Board. Those wishing to speak must sign-in before the meeting begins and observe a three-minute time limit when addressing the Board. Speakers will have one opportunity to speak during the time period. Comments from speakers should not be directed towards any specific member of the Trees & Parks Board, City Council or City staff. Comments should not be accusatory, derogatory or threatening in nature.

Submit written comments by [email to The City of Woodcreek](mailto:woodcreek@woodcreektx.gov) by 12:00 noon, the day prior to the meeting. Please include your full name, home or work

address, and the agenda item number.

CONSENT AGENDA

1. Approve Trees And Parks Board Meeting Minutes From July 16, 2025.

Documents:

[250716 Trees and Parks Minutes .pdf](#)

REPORT FROM COUNCIL LIAISON

REGULAR AGENDA

- 1. Discuss And Take Possible Action Regarding The November 9th Tree Giveaway.**
- 2. Discuss And Take Possible Action To Coordinate A Lunch And Learn With AQUA Texas For Educational Purposes.**
- 3. Discuss Trees And Parks Board Budget Line Items For The Fiscal Year 2025-2026.**
- 4. Discuss Possible Tree Planting Areas On City Property.**
- 5. Discuss And Take Possible Action Regarding The Community Garden.**
- 6. Discuss And Take Possible Action To Decide Which Member Will Be Responsible For Watering At The Parks, To Be Initiated Immediately.**
- 7. Discussion And Possible Action To Encourage City Council To Consider Water Control And Saving Measures Proposed By Jonah Stonesifers And/Or Other For Augusta Park.**
- 8. Follow-Up On Information And Action To Complete Reviewing And Any Revisions Of The Master Plan.**

CONSIDERATIONS FOR AGENDA ITEMS FOR NEXT REGULAR MEETING

ANNOUNCEMENTS

ADJOURN

The City of Woodcreek is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary's Office at [512-847-9390](tel:512-847-9390) for information. Hearing-impaired or speech disabled persons equipped with telecommunications devices for the deaf may call 7-1-1 or may utilize the statewide Relay Texas program at [1-800-735-2988](tel:1-800-735-2988).

EXECUTIVE SESSION NOTE: The Trees & Parks Board may adjourn into Executive Session to consider any item listed on this agenda if a matter is raised that is appropriate for Executive Session discussion. An announcement will be made of the basis for the Executive Session discussion. The Trees & Parks Board may also publicly discuss any item listed on the agenda for Executive Session.

POSTING CERTIFICATION

IT IS HEREBY CERTIFIED that the foregoing agenda has been posted on

the outdoor Notice Board of Woodcreek City Hall at 4:00 PM on the 15th day of August, 2025.

By: _____
Kari Lebkuecher, City Secretary



Created by

Tatum Davis

Girl Scout
Gold Award

MONARCH WAY-STATION

Caring for the beauty
& the bugs

Cultivating Nature in
Your Own Space

TABLE OF CONTENTS



- ☀ How to Know if it Needs Water
- ☀ Apps to know whether friend or foe (for weeding)
- ☀ Types of Plants
- ☀ Choosing the Right Plants
- ☀ How to make your own
- ☀ Pollinator Waterers



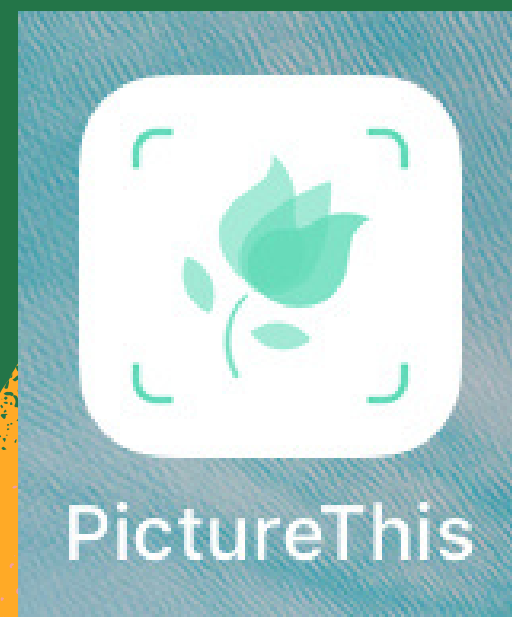
How to Know if it needs water.

If you can stick your finger into the soil up to your first knuckle and it is damp. It can go a few more days without water (if plants look sad feel free to lightly water). If it is dry it needs a heavy watering.



Apps to Know Whether Friend or Foe

There are many apps offered to help with plant, and bug identification. The two that I have found the most beneficial are Picture This, and SEEK by iNaturalist. Picture This and SEEK are both good for plants, and SEEK is great for animals and insects. Google image search works well too.



Types of Plants

Meley Blue Sage



Drought Resistant

In our area you will want to find hardy, and drought resistant plants.

Texas Lantana



Deer Resistant

If your garden is not fenced you will want deer resistant plants.

Zinnias



Perennial Plants

Perennial plants are categorized into two main types: woody perennials and herbaceous perennials.

Turk's Cap



Annual Plants

Annual plants can be categorized into cool-season annuals and warm-season annuals,.



If you need help with researching for the right plants for your area; use this link.
(Click on the underlined area). This will take you to the Lady Bird Johnson Wildflower Center Website.

Choosing the Right Plants

Choose plants that are appropriate for your climate, space, and care ability. Some plants require full sun, while others do better in shade. Also consider the drought possibilities, and the animal life.



The background features a woman with red hair and glasses holding a white bag, and two children gardening on a floating island. The woman is on the right, wearing a green sleeveless top. The children are on a small green island with a brown base, wearing orange hats and boots, working with plants and a watering can. A large green fork is on the left, and a green shovel is at the bottom left.

How to Make Your Own

GUIDELINES FOR A MONARCH WAYSTATION

Size. There is no minimum area requirement in order to certify your habitat,

Exposure. Most butterflies and butterfly plants need lots of sun. Ideally, your Monarch Waystation will be located in an area that receives at least six hours of sun a day.

Drainage and Soil Type. Most native milkweeds and nectar plants are draught tolerant and do best in well-drained soils. However, there are some species that work well for wetter locations.

Shelter. Plant milkweeds and nectar plants relatively close together, but not crowded, to provide shelter from predators and the elements.

The Rules and Guidelines from Monarch Watch



Milkweed Plants. We recommend that you include at least 10 milkweed plants, made up of two or more species. Different milkweed species will mature and flower at different times, providing more resources for monarchs. .

Nectar Plants. Monarchs and pollinators need nectar. By providing nectar sources that bloom sequentially or continuously during the growing season, your Monarch Waystation can provide resources for monarchs throughout the breeding season and the fall migration.

Management. Have a plan to sustain a Monarch Waystation. Needs will depend on the features of your habitat, but they could include mulching, thinning, watering, removing invasive plant species, and incorporating additional features.



Pollinator Waterers

You will need a shallow dish to hold water that is not deep enough to drown the pollinators. You will want to put porous rocks in the dish as well for the pollinators to drink from and off of.



**Gardening is not only fun but
also beneficial to your
health and the environment.**





THANK
YOU

Tatum Davis
Girl Scout Troop
1699

TREES AND PARKS BOARD MEETING (CITY HALL)

July 16th, 2025; 4:35 PM

Woodcreek, Texas

MINUTES

CALL TO ORDER

Jacob McElroy called the meeting to Order at 4:35PM

ROLL CALL and ESTABLISH QUORUM

PRESENT

Chairperson Jacob McElroy

Vice Chairperson Bill Drumwright

Secretary Shannon Suberbielle-Claussen

Board Member Linda Swedberg

Board Member Judy Newton

PUBLIC COMMENTS

No Public Comments were offered.

CONSENT AGENDA

1. Approval of Trees and Parks Board Meeting Minutes from June 18, 2025.

Motion was made by Vice Chair Bill Drumwright to approve Meeting Minutes from June 18th, 2025. Motion was seconded by Member Linda Swedberg.

Voting Yea: All members of the board

Motion Passed: 5-0-0

REPORTS FROM COUNCIL LIAISON

Mayor Rasco relayed from council to Trees and Parks Board to move forward on finding the best course of action to take on beautifying the rainwater tank and its immediate surrounding area. This action includes possible collaboration with other committees within Woodcreek and the City of Wimberley and draw up some estimates on cost.

Mayor Rasco relayed information on the 12 culverts within the City of Woodcreek. The culvert specific to Augusta Park has been found to be too small for proper water flow in heavy rains and may need to be replaced with a larger one in the future.

Mayor Rasco to donate wood from his own property to Augusta Park. Possibly for Loose Parts Play area for kids.

REGULAR AGENDA:

- 1. Discuss and take possible action for a volunteering Trees and Parks Board Member to be Point of Contact with the Community Relations Committee.**

Board Member Judy Newton to be point of contact.

- 2. Discuss and take possible action of setting November 9th, 2025 between 3PM and 5PM as the Tree Giveaway date.**

Motion was made by Secretary Shannon Suberbielle-Claussen to set the date for next Tree Giveaway as Sunday, November 9th, 2025 between the hours of 3PM and 5PM. Motion was seconded by Member Judy Newton.

Voting Yea: All members of the Board.

Motion Passed: 5-0-0

- 3. Discuss and take possible action to coordinate a lunch and learn with AQUA Texas for educational purposes.**

Motion was made by Chairperson Jacob McElroy to get AQUA Texas involved with planned Tree Giveaway on Sunday, November 9th, 2025 as a sponsor. A new name will be given to the event due to the time of day; 3PM to 5PM. Seconded by Member Judy Newton.

Motion passed by show of hands 5-0-0

- 4. Discuss and take possible action of consulting Ray Don Tilley in regard to the Parks Plan.**

Motion was made by Chairperson Jacob McElroy to proceed with other arrangements for support with the Park's Plan. Ray Don Tilley is no longer available for consultation. Member Linda Swedberg seconded.

Voting Yea: All members of the Board

Motion passed: 5-0-0

5. Workshop to discuss Trees and Parks Board Budget Line items for the Fiscal Year of 2025-2026.

Workshop entered at: 5:11

Workshop ended at: 5:47

6. Discuss and take possible action on Trees and Parks Board Budget Line Items for the Fiscal Year of 2025-2026.

Motion was made by Chairperson Jacob McElroy to table discussion and action until next meeting in August. Vice Chairperson Bill Drumwright seconded.

Voting Yea: All members of the Board

Motion passed: 5-0-0

7. Discuss and take possible action on notes taken from Augusta Park meeting.

Motion was made by Chairperson Jacob McElroy for a volunteer workday on Monday July 21st, 2025 from 8AM to 10AM at Augusta park. Secretary Shannon Suberbielle-Claussen seconded.

Voting Yea: All members of Board

Motion passed: 5-0-0

8. Discuss and take possible action on scheduling a meeting of the Trees and Parks Board at Triangle Park to discuss possible beautification plans for the water tank as part of the overall review of park progress and need. No actions will be taken in the meeting).

Motion was made by Secretary Shannon Suberbielle-Claussen for possible meeting with Outdoor Art Committee at Triangle Park to discuss beautification of water tank on August 1st, 2025 at 6:00PM. Mayor Rasco to relay information to Arts Committee for a yes or no. Chairperson Jacob McElroy seconded.

Motion passed by show of hands 5-0-0

CONSIDERATIONS FOR AGENDA ITEMS FOR NEXT REGULAR MEETING

1. Discuss and Take possible action on Trees and Parks Board Budget Line items for the Fiscal Year of 2025-2026.

ADJOURN

Meeting adjourned at 6:32 PM.

BY: _____

Shannon Suberbielle-Claussen, Secretary

ATTEST: _____

Jacob McElroy, Chairperson