

Woodcreek The City of

IN THE MIDST OF THE TEXAS HILL COUNTRY

REGULAR COMMUNITY RELATIONS COMMITTEE MEETING
February 18th, 2026; 11:00 AM
WOODCREEK CITY HALL - 41 CHAMPIONS CIRCLE

MEETING NOTICE

The public is invited and welcome to attend all meetings of the City of Woodcreek Community Relations Committee. If you would like to stream this Community Relations Committee meeting live, please request the link by 12:00pm the day before the scheduled meeting by emailing woodcreek@woodcreektx.gov. A video recording of the meeting will be made available to the public on the city's website: <https://www.woodcreektx.gov>, usually within 48 hours.

MEETING AGENDA

CALL TO ORDER

ROLL CALL And ESTABLISH QUORUM

PUBLIC COMMENTS

This provides an opportunity for the citizens to comment on agenda and non-agenda items in advance of the regular business of the Community Relations Committee. Those wishing to speak must sign-in before the meeting begins and observe a three-minute time limit when addressing the Committee. Speakers will have one opportunity to speak during the time period. Comments from speakers should not be directed towards any specific member of the Committee, City Council or City staff. Comments should not be accusatory, derogatory or threatening in nature.

Submit written comments by [email to The City of Woodcreek](#) by 12:00 noon, the day prior to the meeting. Please include your full name, home or work address, and the agenda item number.

CONSENT AGENDA

1. Approval Of Community Relations Committee Meeting Minutes From February 5th, 2026.

Documents:

[260205 Regular Community Relations Committee Minutes.pdf](#)

REPORTS FROM COUNCIL LIAISONS

REGULAR AGENDA

1. Discussion And Possible Action To Reallocate Unspent Budgeted Funds For The Music In The Parks Series To Add Additional Funds To The May

1st Musical Talent Not To Exceed \$500.

2. Workshop On The 2026 Calendar Year Event Calendar.

Documents:

[2026 Calendar Year - Event Calendar.pdf](#)

3. Discussion And Possible Action To Approve 2026 Calendar Year Event Calendar For The City Of Woodcreek And Send To Council For Possible Action.

4. Workshop On The Calendar Year 2026 Budget Requests.

Documents:

[Calendar Year 2026 Event Budgets - 2027 Event Budgets.pdf](#)

[Calendar Year 2026 Event Budgets - 2026 Event Budgets.pdf](#)

5. Discussion And Possible Action To Approve 2026 Calendar Year Budget Request For The City Of Woodcreek And Send To Council For Possible Action.

CONSIDERATIONS FOR AGENDA ITEMS FOR NEXT REGULAR MEETING ANNOUNCEMENTS

ADJOURN

The City of Woodcreek is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary's Office at [512-847-9390](#) for information. Hearing-impaired or speech disabled persons equipped with telecommunications devices for the deaf may call 7-1-1 or may utilize the statewide Relay Texas program at [1-800-735-2988](#).

EXECUTIVE SESSION NOTE: The Community Relations Committee may adjourn into Executive Session to consider any item listed on this agenda if a matter is raised that is appropriate for Executive Session discussion. An announcement will be made of the basis for the Executive Session discussion. The Trees & Parks Board may also publicly discuss any item listed on the agenda for Executive Session.

POSTING CERTIFICATION

IT IS HEREBY CERTIFIED that the foregoing agenda has been posted on the outdoor Notice Board of Woodcreek City Hall at 1:00 PM on the 10th day of February, 2026.

By:

Kari Lebkeucher, City Secretary

REGULAR COMMUNITY RELATIONS COMMITTEE MEETING

February 5th, 2026; 11:09 AM
Woodcreek, Texas

MINUTES

CALL TO ORDER

ROLL CALL and ESTABLISH QUORUM

Member Cheryl Mills
Member Leslie Scott
Member Carol Lusk

PUBLIC COMMENTS

No public comments were made.

CONSENT AGENDA

1. Approve Community Relations Committee meeting minutes from December 4, 2025.

A motion was made by Member Cheryl Mills to approve the Community Relations Committee meeting minutes from December 4, 2025. Seconded by Member Leslie Scott.

Motion passed by show of hands 3-0-0

REPORTS FROM COUNCIL LIAISONS

REGULAR AGENDA

1. Discuss and take possible action to elect Officers of the Community Relations Committee for 2026 (Hines, acting Chair):

- Chair
- Vice-Chair

A motion was made by Member Carol Lusk to nominate Cheryl Mills as the Community Relations Committee Chair. Seconded by Member Leslie Scott. Motion passed by show of hands 3-0-0

A motion was made by Member Carol Lusk to nominate Leslie Scott as the Community Relations Committee Vice-Chair. Seconded by Chair Cheryl Mills. Motion passed by show of hands 3-0-0

2. Discuss and take possible action to elect the City Secretary, Kari Lebkuecher, as the Secretary for the Community Relations Committee.

A motion was made by Chair Cheryl Mills to elect the City Secretary, Kari Lebkuecher, as the Secretary for the Community Relations Committee. Seconded by Leslie Scott.

Motion passed by show of hands 3-0-0

3. Discuss and take possible action to set a date and time for meetings.

A motion was made by Chair Cheryl Mills to set the date and time for meetings to be the 2nd Thursday of the month at 11:00 AM. Seconded by Vice-Chair Leslie Scott.

Motion passed by show of hands 3-0-0

4. Recap of 2025 Jingle and Mingle Event - Ideas for 2026.

Recap was given— idea to possibly change time to 3-5 PM.

5. Workshop on the planning for the 2026 Volunteer Appreciation Event.

Workshop entered at: 11:31 AM

Workshop ended at: 11:42 AM

6. Discuss and take possible action on the planning of the 2026 Volunteer Appreciation Event.

No action was taken.

7. Workshop on the planning for the Music in the Park Series.

Workshop entered at: 11:42 AM

Workshop ended at: 12:17 PM

8. Discuss and take possible action from the workshop planning the Music in the Park Series.

A motion was made by Chair Cheryl Mills to have a budget of \$375 max per event— tip jar and merchandise sales, with Vice-Chair Leslie Scott being the artist coordinator and Member Carol Lusk to be the food coordinator. Seconded by Member Carol Lusk.

Motion passed by show of hands 3-0-0

9. Workshop to discuss the possible planning of a 2027 Woodcreek Community Calendar.

Workshop entered at: 12:22 PM

Workshop ended at: 12:33 PM

10. Discuss and take possible action on the planning of a 2027 Woodcreek Community Calendar.

No action was taken.

CONSIDERATIONS FOR AGENDA ITEMS FOR NEXT REGULAR MEETING

Special Meeting to be held February 18th, 2026 at 11:00 AM.

Budget and calendar update for Council for March meeting.

ANNOUNCEMENTS

1. Save the Date- March 13, 2026: Required Training 9:00 AM to Noon at City Hall with lunch provided.

ADJOURN

The meeting adjourned at 12:50 PM.

BY:

Kari Lebkuecher, City Secretary

2026 Community Events Calendar				
	Event Date	Event	Budget	
2025- 2026 Annual Budget	Thursday, February 26	Volunteer Appreciation Party	\$3,500	MOVE TO CYJ
	Friday, March 6th	Music in the Park Series - Night 1/3	\$400	
	March 28, 2026	Emergency Preparedness Fair	FD	\$500
	Friday, April 3rd	Music in the Park Series - Night 2/3	\$400	
	Saturday, April 4th	Community Egg Hunt at Augusta Park	\$750	
	Saturday, April 11th	City Wide Garage Sale*	\$0	
	Sunday, April 26th	5th Annual Arbor Day	\$1,500	
	Friday, May 1st	Music in the Park Series - Night 3/3	\$400	
	Friday, July 3rd	Fourth of July Parade Float	\$1,800	
	Sunday, August 23, 3-6pm	Neighbors Day Out Pool Party	\$1,600	Add Volunteer Appreciation
2026- 2027 Annual Budget	Friday, October 30, 5-7pm	Spooktacular Fall Fest**	\$4,000	
	Sunday, November 8, 3-5pm	Fall Tree Giveaway**	\$1,000	
	Sunday, December 13, 3-5pm	Jingle & Mingle - Letters to Santa**	\$2,000	
	**Requires future budget approval			TOTAL
		Total Estimated Cost from 2025-2026 Budget	\$10,350	\$0 \$14,500
		Total Estimated Cost from 2026-2027 Budget	\$7,000	\$0

Spooktacular	Expenses:	\$4,000				
	\$4,000	Inflatables & Entertainment	\$2,500			
October 30, 2026		Porta-potty + handwashing station	\$510			
		Candy	\$450			
		Water & Ice	\$40			
		Marketing & Signage	\$100			
		Decorations & Misc Supplies	\$400			
Fall Tree Giveaway	Expenses:	\$800				
	\$800	Marketing & Signage	\$200			
November 8, 2026	Education	\$100				
	Tree/Native Plants to giveaway	\$500				
Christmas Event	Expenses:	\$2,000				
	\$2,000	Inflatables & Entertainment	\$850			
December 13, 2026	Food & Drinks	\$150				
	Crafts & Games	\$200				
	Letters to Santa postage	\$100				
	Decorations	\$200				
	Marketing & Signage	\$200				
	Porta-Potty	\$300				
					\$345	\$350

MUSIC IN THE PARK	Expenses:	\$1,200
\$1,200	Bands (x3 max \$375 ea)	\$1,125
SPRING 2026	Signs	\$75
Teacher Appreciation Party	Expenses:	\$3,500
\$3,500	Food	\$1,900
February 2026	Gifts & Awards	\$450
	Decorations & Decor	\$150
	Entertainment	\$1,000
Emergency Preparedness Fair	Expenses:	\$500
\$500	Marketing Swag/Giveaways	\$400
March 28, 2026	Misc.	\$100
Community Egg Hunt	Expenses:	\$750
\$750	Easter Eggs & Candy	\$70
April 4, 2026	Face Painter	\$300
	Marketing & Signage	\$250
	Coffee & Donuts	\$30
	Misc. (decorations, games)	\$100
Arbor Day	Expenses:	\$1,500
\$1,500	Porta-Potty	\$250
April 26, 2026	Marketing & Signage	\$300
	Foodtruck, NA drinks & ice	\$500
	Educational & Entertainment	\$150
	Face painter	\$300
Fourth of July Parade	Expenses:	\$1,800
\$1,800	Float Decorations + trinkets	\$200
July 3, 2026	Parade Registration	\$250
	Candy	\$600
	Coffee & Donuts	\$50
	Haybales (gets returned)	\$90
	Parade Handouts - hand fans	\$600
	Water	\$10
Neighbors Day Out @ CYJ	Expenses:	\$1,600
\$1,600	Security	\$320
August 23, 2026	Lifeguard	\$150
	Wimberley Shave Ice	\$400
	Decorations & Misc Supplies	\$230
	Entertainment	\$250
	Food & Drinks	\$250

ADD VOLUNTEER APPRECIATION EVENT & BUDGET TO CYJ DAY