



REGULAR COMMUNITY RELATIONS COMMITTEE MEETING  
February 5th, 2026; 11:00 AM  
WOODCREEK CITY HALL - 41 CHAMPIONS CIRCLE

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## MEETING NOTICE

The public is invited and welcome to attend all meetings of the City of Woodcreek Community Relations Committee. If you would like to stream this Community Relations Committee meeting live, please request the link by 12:00pm the day before the scheduled meeting [by emailing woodcreek@woodcreektx.gov](mailto:woodcreek@woodcreektx.gov). A video recording of the meeting will be made available to the public on [the city's website: https://www.woodcreektx.gov](https://www.woodcreektx.gov), usually within 48 hours.

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## MEETING AGENDA

### CALL TO ORDER

### ROLL CALL And ESTABLISH QUORUM

### PUBLIC COMMENTS

This provides an opportunity for the citizens to comment on agenda and non-agenda items in advance of the regular business of the Community Relations Committee. Those wishing to speak must sign-in before the meeting begins and observe a three-minute time limit when addressing the Committee. Speakers will have one opportunity to speak during the time period. Comments from speakers should not be directed towards any specific member of the Committee, City Council or City staff. Comments should not be accusatory, derogatory or threatening in nature.

Submit written comments by [email to The City of Woodcreek](mailto:woodcreek@woodcreektx.gov) by 12:00 noon, the day prior to the meeting. Please include your full name, home or work address, and the agenda item number.

### CONSENT AGENDA

1. Approve Community Relations Committee Meeting Minutes From December 4, 2025.

Documents:

[251204 Community Relations Committee Meeting Minutes .pdf](#)

### REPORTS FROM COUNCIL LIAISONS

### REGULAR AGENDA

1. Discuss And Take Possible Action To Elect Officers Of The Community Relations Committee For 2026 (Hines, Acting Chair):

- Chair
- Vice-Chair

2. Discuss And Take Possible Action To Elect The City Secretary, Kari Lebkeucher, As The Secretary For The Community Relations Committee.
3. Discuss And Take Possible Action To Set A Date And Time For Meetings.
4. Recap Of 2025 Jingle And Mingle Event - Ideas For 2026.
5. Workshop On The Planning For The 2026 Volunteer Appreciation Event.
6. Discuss And Take Possible Action On The Planning Of The 2026 Volunteer Appreciation Event.
7. Workshop On The Planning For The Music In The Park Series.
8. Discuss And Take Possible Action From The Workshop Planning The Music In The Park Series.
9. Workshop To Discuss The Possible Planning Of A 2027 Woodcreek Community Calendar.
10. Discuss And Take Possible Action On The Planning Of A 2027 Woodcreek Community Calendar.

#### **CONSIDERATIONS FOR AGENDA ITEMS FOR NEXT REGULAR MEETING**

#### **ANNOUNCEMENTS**

1. Save The Date - March 13th, 2026: Required Training 9:00 AM To Noon At City Hall With Lunch Provided.

#### **ADJOURN**

The City of Woodcreek is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary's Office at [512-847-9390](tel:512-847-9390) for information. Hearing-impaired or speech disabled persons equipped with telecommunications devices for the deaf may call 7-1-1 or may utilize the statewide Relay Texas program at [1-800-735-2988](tel:1-800-735-2988).

EXECUTIVE SESSION NOTE: The Community Relations Committee may adjourn into Executive Session to consider any item listed on this agenda if a matter is raised that is appropriate for Executive Session discussion. An announcement will be made of the basis for the Executive Session discussion. The Trees & Parks Board may also publicly discuss any item listed on the agenda for Executive Session.

#### **POSTING CERTIFICATION**

IT IS HEREBY CERTIFIED that the foregoing agenda has been posted on the outdoor Notice Board of Woodcreek City Hall at 11:00 AM on the 30th day of January, 2026.

By: \_\_\_\_\_  
Kari Lebkeucher, City Secretary



# **COMMUNITY RELATIONS COMMITTEE MEETING**

**December 4, 2025; 11:05 AM**

**Woodcreek, Texas**

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## **MINUTES**

### **CALL TO ORDER**

### **ROLL CALL and ESTABLISH QUORUM**

Present:

Chair Cheryl Mills

Vice-Chair Leslie Scott

Member Carol Lusk

Absent:

Alex Blakemore

### **PUBLIC COMMENTS**

No public comments were made.

### **CONSENT AGENDA**

- 1. Approve Community Relations Committee meeting minutes from November 6, 2025.**

A motion was made by Chair Cheryl Mills to approve the meeting minutes from November 6, 2025. Seconded by Vice-Chair Leslie Scott.

Motion passed by show of hands 3-0-0

### **REPORTS FROM COUNCIL LIAISONS**

### **REGULAR AGENDA**

- 1. Workshop on the final planning for the Saturday, December 13 Holiday Event at the Triangle.**

Workshop entered at: 11:06 AM

Workshop ended at: 12:13 PM

- 2. Discuss and take possible action on the final planning for the Saturday, December 13 Holiday Event at the Triangle.**

No action was taken.

- 3. Workshop on the planning and budget for the February 5, 2026 Volunteer Appreciation Event.**

Workshop entered at: 12:13 PM

Workshop ended at: 12:43 PM

**4. Discuss and take possible action on the planning and budget for the February 5, 2026 Volunteer Appreciation Event.**

Chair Cheryl Mills makes a motion to request to Council a budget not to exceed \$3,500 from the Community Relations Committee budget for the planning and execution for the February 5, 2026 Volunteer Appreciation Event. Seconded by Member Carol Lusk.

Motion passed by show of hands 3-0-0

**5. Workshop on the planning and budget for the Music in the Parks Event Series.**

Workshop entered at: 12:45 PM

Workshop ended at: 12:57 PM.

**6. Discuss and take possible action on planning and budget for the Music in the Parks Event Series.**

Chair Cheryl Mills makes a motion to ask Council to reallocate the 2025 Tree Giveaways funds for the Community Relations Committee budget and be reallocated into the Music in the Parks Event Series not to exceed \$1,200. Seconded by Member Carol Lusk.

Motion passed by show of hands 3-0-0

**7. Discuss and take possible action on Community Relations Committee members roles and expectations, as well as thoughts and goals while on the board.**

No action was taken.

**CONSIDERATIONS FOR AGENDA ITEMS FOR NEXT REGULAR MEETING**

Woodcreek Calendar

**ANNOUNCEMENTS**

The next meeting will be held January 8, 2026 at 11:00 AM.

**ADJOURN**

The meeting adjourned at 1:09 PM.

**BY:** \_\_\_\_\_  
*Kari Lebkuecher, City Secretary*